Nagpur Archdiocesan Social Service Action (NASSA)

Archdiocese of Nagpur

Comprehensive Information Sheet (CIS)

Dear Rev. Fathers and Sisters and friends,

NASSA has been formed under the leadership of our archbishop, Rt. Rev Dr. Elias Gonsalves with the representation from the priests, religious and laity involved in social and health ministries. During the consultations, the need emerged for gaining insights into the various ministries carried out in the archdiocese of Nagpur in order to build a strategic plan for the future. Being collaborators in the ministry of the archdiocese, you are requested to provide relevant information of your ministry in this CIS.

A. Basic Details:

A.1. Basic Details of the Parish or Institution

1. Name of the Parish/Institution:

2. Address and contact details of the Parish/Institution:

2. Name of the Parish Priest/Institution Head:

3. Number of members in the Parish/Religious community:

4. Name and Designation of the Parish/ Religious Community Members:

Sl. No	Name of the Parish/ Religious Community Member (Active*)	Age	Gender	Educational Qualification	Current Designation or work assigned	Field of expertise (e.g Pastoral, Education, health, social work, Law, communication etc.)
1						
2						
3						
4						
5						

Note: If required, add a separate sheet

* Active members are defined here as those involved in any of the ministries of the parish/ community

5. Infrastructure Available:

Sl. No	Type of Infrastructure	Yes/No	Number
1	Residential Building		
2	Hospital		
3	School		
4	College		
5	Hostel		
6	Office Space		
7	Community Hall		
8	Training Centre		
9	Commercial Space		
10	Any Other, Specify		

A.2 Basic Details of the Community Served in the Parish/Institutional Work Area:

A.2.1. Demographic Details:

Sl. No.	Demographic Details	Response
1	Total Population in the Work Area (Approx)	
2	Number of Catholic Families	
3	Number of Catholic Women	
4	Number of Catholic Men	
5	Number of Catholic Youth (18-30 years)	
6	Number of Catholic Children (below 18 years)	

A.2.2. Caste Category of the Catholic Families in the Parish/Institutional Work Area:

Sl. No.	Caste Category	Number of Families
1	Scheduled Tribe (ST)	
2	Scheduled Caste (SC)	
3	Nomadic Tribes (NT)	
4	Other Backward Class (OBC)	
5	Denotified Tribes (DTs)	
6	Special Backward Class (SBC)	
7	Open Category	

A.2.3. Main Language of the Catholic Families in the Parish/ Institutional Work Area:

Sl. No.	Main Language (Language used mostly)	Number of Families
1	Marathi	
2	Hindi	
3	English	
4	Tamil	
5	Telugu	
6	Oriya	
7	Malayalam	
8	Konkani	
9	Any Other, Specify	

A.2.4. Educational Status of Catholic Youth (18 to 30 years) in the Parish/ Institutional Work Area:

Sl. No.	Educational Status	Number of Youth
1	Illiterate	
2	No Schooling but literate	
3	Primary (1-4 class)	
4	Middle (5-9 class)	
5	Secondary (10 class / SSC)	
6	Higher Secondary (12 class/ HSSC)	
7	Graduation	
8	Post Graduation	
9	ITI / Technical Certificate	
10	Any other (specify)	

A.2.4. Employment Status of Catholic Youth (18 to 30 years) in the Parish/ Institutional Work Area:

Sl. No.	Employment Status	Number of Youth
1	Continuing Education at present	
2	Continuing Education and also employed	
3	Employed (Full time)	
4	Employed (Part time)	
5	Unemployed (Not gainfully employed)	

B. Pastoral Ministry
1. Number of priests involved in the pastoral ministry :
2. Number of Religious Sisters/Brothers supporting in the pastoral ministry:
3. Type of pastoral ministry being carried out (Please fill the required information in the table below):

Sl.No	Type of Pastoral Ministry	Yes/No	Number of Groups/Members	Remarks
1	Small Christian Communities			
2	Home Visits			
3	Catechism Classes			
4	Prayer Groups			
5	Charismatic Prayers			
6	Youth Ministry			
7	Visiting the sick			
8	Societies/Associations			
	St. Vincent de Paul Society			
	Legion of Mary			
	Jesus Youth			
	Christian Workers' Movement			
	Kerala Catholic Association			
	Catholic Association of Nagpur			
	Any other (Specify)			
9	Novenas			
	Infant Jesus			
	Our Lady of Lourdes			
	Our Lady of Velankanni			
	St. Anthony			
	Any other (Specify)			
	Any other (Specify)			
	Any other (Specify)			
10	Pastoral Counselling			
11	Marriage Counselling			
12	Faith Formation camps for children			
13	Faith Formation camps for youth			
14	Parish Women's Groups			
15	Any other (Specify)			

C. Social Ministry

1. Type of Social Ministry Being Carried out:

Sl.No	Type of Ministry	Yes/No	Name of Person In charge	Number of beneficiaries reached out from April 2018 to March 2019
1	Women Empowerment			
2	Child Rights Protection			
3	Home for the children in difficult situation/high risk			
4	Tribal/Dalits rights protection			
5	Working with the differently abled			
6	Working with the mentally challenged			
7	Prison ministry			
8	Livelihood training and opportunities for rural and urban poor			
9	Home based Geriatric care			
10	Homes for the aged and senile			
11	Palliative care			
12	Working with PLHIV			
13	Working on preventive health care			
14	Working for the rights of domestic helps			
15	Slum dwellers welfare			
16	Rural development			
17	Animation movement			
18	Alcoholics Anonymous			
19	Environmental protection			
20	Animal Care			
21	Skill development			
22	Employment opportunities and placements			
23	Farmers' Welfare			
24	Human Trafficking			
25	Work with Migrants			
26	Counselling services			
27	Any other – Please Add below			

2. Number of priests/religious involved in the ministry:
3. Number of employees and volunteers working in the ministry:
4. If operating under an organization, specify the name of the organization, whether it is registered and the type of registration:
5. Operational area:
6. Main thrust area:

7. Networking:

Collaborating Stakeholders	Name of the Stakeholder	Description of the nature of Collaboration
1. Government		
2. Faith Based Organizations		
3. NGOs		
4. CBOs		

Note: Add a separate Sheet if required

8. Details of the project being implemented as part of the social ministry :

Sl. No	Name of the project	Target Group	Duration of the project (Start and end date)	Name of the Funding Agency/Donor	Goal and Objectives of the project

9. Type of information materials available

Sl.No	Type of Information/Documentation Material Available	Yes/No
1	Annual Reports	
2	News Letters	
3	Brochures	
4	Project specific Information, Education, Communication (IEC) materials	
5	Informative Videos on Project	
6	Any other – please specify below	

10. Challenges faced in the social ministry – Please specify (Use additional sheets if needed)

D. Health Ministry

1. Type of health care service being provided:

Sl. No	Type of Health care service	Rural or Urban	Service location (Address)	Number of beds	Number of employees	Number of patients treated from April 2018 to March 2019
1	Hospital					
2	Dispensary					
3	Palliative care institution					
4	Community based health centre					
5	Mobile health units					
6	Health camps					
8	Alternative Health Care					
9	Any other – please specify below					

2. Challenges faced in the health ministry – please specify (Use additional sheets if needed)

E. Education Ministry

1. Type of Educational Board (tick the relevant response): State Board; CBSE; ICSE; Special School
2. Medium of Instruction (tick the relevant response): Marathi / Hindi / English
3. Type of educational institutions:

Sl. No	Type of Educational Institution	Name of the institution and Address	Name of the person in charge of the institution	Number of employees	Student capacity	Current Student Strength
1	Play school					
2	Pre-primary					
3	Primary school					
4	Primary to Middle school					
4	Primary to SSC					
5	Primary to HSC					
6	College					

7	Vocational training institutions				
8	Teachers Training Institute				
9	Supplementary Education Centres (coaching centres)				
9	Any other – please specify below				

4. Challenges faced in the education ministry – please specify (Use additional sheets if needed)

F. Communication and Publications Ministry
1. Type of communication and publication ministry carried out:

Sl.No	Communication and publication service	Address	Type of communication and publication services provided	Target community	Person in charge
1	Books and other religious articles store				
2	Printing press				
3	Periodicals				
4	Newsletters				
5	Audio visual products				
6	Online pastoral reach – homilies				
7	Websites				
8	Any other – Please specify below				

2. Challenges faced in communication and publication ministry – Please specify (Use additional sheets if needed)